

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, May 21, 2018 6:30 pm

Area Learning Center Meeting Space

A regular and closed meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Monday, May 21, 2018, for the purpose of discussing board business. The meeting was closed to discuss student expulsions (MN §121A.4 to 121A.56).

The meeting was called to order at 6:30 p.m. by Chairperson Jeff Larson.

Upon roll call the following members were present: Brandon Baker, Jere Day, Sarah Ploeger, Todd Quaintance, Bryan Rensenbrink, Aimee Struffert, Jeff Larson. Those absent: none. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VII. Approval of the Consent Agenda

D. Personnel Items

2. Change in Assignment or Replacement

- ii. Hire David Grilz, Targeted Services Teacher (addition)
- jj. Hire Cory Pedersen, Targeted Services Teacher (addition)
- kk. Hire Nicholas Riebel, Summer Cleaning Help (addition)
- ll. Hire Sharon DeVries, Summer Technology Help (addition)
- mm. Hire Edie Kuperus, Summer Technology Help (addition)

4. Staff Leave Requests:

- g. Jennifer Asher, September 25 - December 18, 2018

IX. Items on Which Board Discussion and Action is Requested

G. Approval of the 2018-2019 Elementary Staff Handbook (strike)

K. Acknowledgment of Gifts/Donations (addition)

XII. Motion to Open the Closed Meeting

C. Student Expulsion Discussion (1816) (addition)

XVI. Student Expulsion Motion

C. Consideration of Student Expulsion (1816) (addition)

Motion by T. Quaintance, second by B. Rensenbrink, to approve the agenda with the above changes. B. Baker requested the expulsion resolutions be revised to correct the vote until after the vote occurs. Motion carried.

Public Forum

Luci Murphy and Clarissa Kramer addressed the board regarding bullying in Milaca Schools.

Committee Reports

B. Baker reported on April 23 the Community Relations Committee discussed bond referendum communications.

B. Sumner reported on April 24 the Building and Grounds Committee met to discuss the courtyard garden, LTFM quotes, elevator modernization, effis repair and painting, and tractor day. T. Quaintance reported on May 21 the committee discussed the LTFM requests.

B. Baker reported on April 24 the Finance Committee met to discuss the revised budget and the Fund Balance policy.

A. Struffert reported on April 24 the Policy Committee met to discuss policies for first and second readings, the Fund Balance policy, and drafting an Internet policy.

J. Larson reported on May 14 the Committee of the Whole met to discuss the election and the direction the district will go in the future.

Presentations

The High School Principal and the Elementary Principal presented the reallocation of staff due to budget adjustments.

Consent Agenda

Motion by J. Day, second by A. Struffert, to approve the consent agenda.

- Approval of the minutes from the April 16, 2018 Regular Meeting and May 14, 2018 Special Meeting
- Approval of check numbers 645549 through 645719 and wire transfers
- Approval of the transfers from MN Trust to First National Bank: \$500,000 on 4/5/18, \$600,000 on 4/13/18, \$300,000 on 4/20/18; \$400,000 on 4/30/18
- Hire Linda Moyer, Summer School Food Service, hours vary, \$17.48/hour, effective June 4, 2018
- Hire Cami Spears, Summer School Food Service, hours vary, \$14.38/hour, effective June 4, 2018
- Hire Robin Nelson, Summer School Food Service, hours vary, \$16.86/hour, effective June 4, 2018
- Hire Leah Bergantzel, Summer School Food Service, hours vary, \$14.63/hour, effective June 4, 2018
- Hire Laura Fagerstrom, Summer School Food Service, hours vary, \$19.17/hour, effective June 4, 2018
- Hire Connie Freudenburg, Summer School Food Service, hours vary, \$19.17/hour, effective June 4, 2018
- Hire Barb Hanenburg, Summer School Food Service, hours vary, \$19.17/hour, effective June 4, 2018
- Hire Kathleen Engblom, Summer School Food Service, hours vary, \$17.63/hour, effective June 4, 2018
- Revision to the hire of Damian Fish, Assistant Grade 7/8 Golf Coach, BA+20, Step 1, \$1,091.01, effective April 9, 2018 (originally approved as Grade 7/8 Golf Coach, BA+20, Step 1, \$1,841.09, effective April 9, 2018)
- Level I certification increase for Rebecca Ellefson, Food Service, \$14.63/hour (additional \$.25/hour), effective April 1, 2018
- Level I certification increase for Cami Spears, Food Service, \$14.63/hour (additional \$.25/hour), effective April 1, 2018
- Level I certification increase for Michele Miller, Food Service, \$16.05/hour (additional \$.25/hour), effective April 16, 2018
- Level I certification increase for Teresa Nicholson, Food Service, \$13.97/hour (additional \$.25/hour), effective April 16, 2018
- Level I certification increase for Trisha Morris, Food Service, \$13.97/hour (additional \$.25/hour), effective April 30, 2018
- Hire Robin Nelson, Summer Kids Town Level I Aide, \$10.15/hour, hours vary (up to 25 hours/week), effective May 29 – August 22, 2018
- Notice of Assignment for Robin Nelson, Kids Town Level I Aide, \$10.15/hour, not to exceed 25 hours/week, effective May 29 – August 22, 2018
- Hire Brandi Katke, Summer Kids Town Level II Aide, \$12.00/hour, hours vary (up to 38 hours/week), effective May 29 – August 22, 2018
- Notice of Assignment for Brandi Katke, Kids Town Level II Aide, \$12.00/hour, not to exceed 38 hours/week, effective May 29 – August 22, 2018
- Hire Zoey Katke, Summer Kids Town Level II Aide, \$10.15/hour, hours vary (up to 38 hours/week), effective May 29 – August 22, 2018
- Notice of Assignment for Zoey Katke, Kids Town Level II Aide, \$10.15/hour, not to exceed 38 hours/week, effective May 29 – August 22, 2018
- Hire Jamie Lange, Summer Kids Town Level I Aide, \$9.65/hour, hours vary (30-38 hours/week), effective June 4 – August 22, 2018
- Notice of Assignment for Jamie Lange, Kids Town Level I Aide, \$9.65/hour, not to exceed 38 hours/week, effective June 4 – August 22, 2018
- Hire Blake Freudenberg, Summer Kids Town Student Aide, \$9.65/hour, hours vary (up to 38 hours/week), effective May 29 – August 22, 2018
- Notice of Assignment for Blake Freudenberg, Kids Town Student Aide, \$9.65/hour, not to exceed 38 hours/week, effective May 29 – August 22, 2018
- Hire Cally Haukos, Summer Kids Town Student Aide, \$9.65/hour, hours vary (up to 38 hours/week), effective May 29 – August 22, 2018
- Notice of Assignment for Callie Haukos, Kids Town Student Aide, \$9.65/hour, not to exceed 38 hours/week, effective May 29 – August 22, 2018
- Hire Kalysta Katke, Summer Kids Town Level I Aide, \$9.65/hour, hours vary (up to 38 hours/week), effective May 29 – August 22, 2018
- Notice of Assignment for Kalysta Katke, Kids Town Level I Aide, \$9.65/hour, not to exceed 38 hours/week, effective May 29 – August 22, 2018
- Hire Jillian Leom, Lifeguard, hours as needed, \$9.65/hour, effective June 4, 2018 – June 4, 2019
- Hire Henry Truebenbach, Lifeguard, hours as needed, \$9.65/hour, effective June 4, 2018 – June 4, 2019
- Hire Chloe Truebenbach, Lifeguard, hours as needed, \$9.65/hour, effective June 4 – July 26, 2018
- Hire Luke Oakes, Assistant Grade 7 Softball Coach, \$886.45, effective April 17, 2018
- Hire Laura Barnes, ESY Paraprofessional, \$12.80/hour, 72 hours total, effective June 4 – July 19, 2018
- Hire Krystyn Ness, ESY Paraprofessional, \$12.80/hour, 72 hours total, effective June 4 – July 19, 2018
- Hire Lana Carlson, ESY Paraprofessional, \$16.87/hour, 72 hours total, effective June 4 – July 19, 2018
- Hire Nicole Hoffman, ESY Teacher, \$30.00/hour, 80 hours total, effective June 4 – July 19, 2018

- Hire Valerie Anderson, Homebased Teacher, \$30.00/hour, effective April 20-26, 2018
- Hire Madison Aeling, Music Teacher, BA, Step 7, 1.0 FTE, \$45,021, effective August 21, 2018
- Hire Chelsie Skorich, Homebound Teacher, 7.5 hours total, \$30.00/hour, effective May 14 – 25, 2018
- Hire Beau Lepper, Summer Cleaning Help, \$11.00/hour, 40 hours/week, effective May 29 – August 24, 2018
- Hire Laura Barnes, Summer Cleaning Help, \$11.00/hour, 40 hours/week, effective May 29 – August 24, 2018
- Hire Christine Jenson, Summer Cleaning Help, \$11.00/hour, 40 hours/week, effective May 29 – August 24, 2018
- Hire David Grilz, Targeted Services Teacher, \$30.00/hour, 92 hours total, effective June 4, 2018
- Hire Cory Pedersen, Targeted Services Teacher, \$30.00/hour, 84 hours total, effective June 4, 2018
- Hire Nicholas Riebel, Summer Cleaning Help, \$11.00/hour, 40 hours/week, effective May 29 – August 20, 2018
- Hire Sharon DeVries, Summer Technology Help, \$13.00/hour, 160 hours total shared with Edie Kuperus, effective June 1, 2018
- Hire Edie Kuperus, Summer Technology Help, \$13.00/hour, 160 hours total shared with Sharon DeVries, effective June 1, 2018
- Accept the resignation of Emma Bolt, Grade 7/8 Cross Country Coach, effective April 24, 2018
- Accept the resignation of Amy Horrigan, Assistant Color Guard Coach, effective April 30, 2018
- Termination due to budget reductions, Krystyn Ness, Paraprofessional, effective May 29, 2018
- Termination due to budget reductions, Nancy Rinkel, Paraprofessional, effective May 29, 2018
- Layoff due to budget reductions, Jane Ferber, Paraprofessional, effective May 29, 2018
- Termination due to budget reductions, Amanda Buss, Paraprofessional, effective May 29, 2018
- Accept the resignation agreement of Michael Sorenson, Special Education Teacher, effective May 4, 2018
- Accept the resignation of Mary Freeberg-Wilson, Special Education Teacher, effective June 24, 2018
- Approve leave for Deborah Sumner, March 22 – May 23, 2018
- Approve leave for Amanda Loidolt, October 21 – December 21, 2018
- Approve leave for Mitch Vedders, May 14 – 18, 2018
- Approve leave for Peggy Timmer, April 30, 2018 through the end of the 2017-18 School Year
- Extend leave request for Jill Tye, Elementary Teacher, through the 2018-2019 school year
- Approve leave for Maggie Stellmach, approximately August 27 – November 2, 2018
- Approve leave for Jennifer Asher, September 25 – December 18, 2018
- Approve the School Nutrition Programs Joint Agreement with Rum River Special Ed Cooperative
- Approval of the renewal of the Joint Agreement with Community Christian School for catering services
- Approve seasonal layoff of PERA personnel
- Approval of the amended Joint and Cooperative Agreement with ECMECC
- Approve the Settlement Agreement with Milaca Education Association regarding two teachers who teach during TA

A. Struffert thanked Mary Freeberg-Wilson for her service to the district. The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The High School Principal reported proficiency increase on test scores; some of the students who participated in the United States Holocaust Memorial Museum trip were part of a WCCO news report; reviewed proposed handbook changes.

The Elementary Principal reviewed handbook changes; provided a balanced literacy visual; Blue Ribbon Ice Cream Social; PTO received donations/grants for elementary playground basketball court upgrades; kindergarten graduation; courtyard gardens.

The Curriculum and Instruction Coordinator provided updates on testing and curriculum.

The Assistant Principal of Student Activities reported on spring activities; girls golf are Granite Ridge Conference champions for second year; an upgrade to New Affinity which will make payments easier and give customers the ability to create their own accounts/passwords; VNN (Virtual News Network) will allow for better activities communications.

The Community Education Director/Facilities Manager provided an update on summer registrations; P&I Grant donated toward the elementary basketball court project, hosted after prom, and hosted community town hall; he is attending positive community norms training; reported radon report requirements and findings.

The Business Manager provided updates on the FY19 preliminary budgets, FY19 10-year capital plan, FY19 student built house quotes, FY18 year-end, and presented the financial picture of the district.

Items on Which Board Discussion and Action is Requested

Motion by B. Baker, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by S. Ploeger, second by J. Day, to remove from table the budget addition of a 1.0 FTE student support position, \$66,000. Motion carried.

Motion by S. Ploeger, second by A. Struffert, to approve the budget addition of a 1.0 FTE student support position, \$66,000. Roll call vote. Those voted in favor: J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: B. Baker. Motion carried.

Motion by B. Rensenbrink, second by J. Day, to remove from table the budget addition of a 1.0 FTE elementary special education teacher, \$55,000. Motion carried.

Motion by A. Struffert, second by S. Ploeger, to approve the budget addition of a 1.0 FTE elementary special education teacher, \$55,000. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the escalator bid with Kemps, Inc. for the 2018-2019 school year. Motion carried.

Motion by T. Quaintance, second by B. Baker, to approve increasing lunch prices \$.05 and breakfast prices \$0.10 effective the start of the 2018-2019 school year. Roll call vote. Those voted in favor: B. Baker, J. Day, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: S. Ploeger. Motion carried.

Motion by T. Quaintance, second by B. Rensenbrink, to approve the 2018-2019 Elementary Student Handbook. Motion carried.

Motion by S. Ploeger, second by J. Day, to approve the 2018-2019 High School Student Handbook. Motion carried.

Motion by B. Rensenbrink, second by B. Baker, to approve the resolution for continued membership in the Minnesota High School League for 2018-19. Roll call vote. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by B. Rensenbrink, second by T. Quaintance, to approve the five-year agreement with Verizon Wireless to install a cellular tower on a parking lot light pole. Motion carried.

Motion by B. Baker to approve the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
5/14/18	The late Benedict Gorecki & Dorothy Gorecki	High School	Girls and Boys Athletics	\$250,000

The motion for the adoption of the foregoing resolution was duly seconded by B. Rensenbrink and upon vote being taken thereon the following voted in favor thereof: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

J. Larson commented the district is thankful for the donation.

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach requested scheduling a Student Achievement Committee meeting; working to develop a district wide staff handbook; training and discussion on student discipline; attending MDE training in July on providing instructional feedback; met with realtor regarding district properties; will schedule a Committee of the Whole meeting and Superintendent Evaluation in June.

From around the district, Superintendent Truebenbach congratulated Matt Follmuth and Trina Olson for being elected Co-Teachers of the Year, and invited the board to the year-end staff breakfast.

Board Member Items:

T. Quaintance requested scheduling a meeting for the Superintendent Evaluation Committee.

A. Struffert congratulated the fourteen ALC graduates.

S. Ploeger requested an update on wrap around care dates for next year, a review on the payment structure, and development of a written policy for payment clarification.

J. Day asked to review the effectiveness of the bullying programs.

J. Larson requested a discussion on school security at a work session.

The board reviewed the Student Activities Accounts.

The board reviewed the second reading of the following policies: Policy 515 – Protection and Privacy of Pupil Records, Public Notice 515, Policy 516 – Student Medication, Policy 704 – Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System.

The board reviewed the first reading of Policy 905 – Advertising.

Motion by B. Baker, second by A. Struffert, to close the meeting for the purpose of discussion of student expulsions (MN §121.40A to 121A.56). T. Quaintance suggested that if administration is comfortable with the expulsion, it not necessary to close the meeting for board discussion. He suggests the board should approve the expulsions based on recommendation from administration. S. Ploeger disagreed and feels the board needs details to make the decision. J. Larson agrees with T. Quaintance, questioned if the board needs the details, and has concerns regarding privacy. J. Larson suggested adding it to a work session for future discussion. Motion carried to close the meeting. Meeting closed at 8:16 p.m.

Motion by B. Baker, second by T. Quaintance, to open the closed meeting. Motion carried. Meeting opened at 8:38 p.m.

The board discussed the proposed expulsions for students identified as 1814, 1815, and 1816.

Motion by T. Quaintance, second by B. Rensenbrink, to close the closed meeting. Motion carried. Meeting closed at 8:46 p.m.

Motion by B. Baker, second by T. Quaintance, to open the regular meeting. Motion carried. Meeting opened at 8:46 p.m.

Motion by B. Baker, second by S. Ploeger, to approve the resolution relating to the expulsion of the student identified in the attachments hereto as the "Student 1814". Roll call vote. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by B. Baker, second by B. Rensenbrink, to approve the resolution relating to the expulsion of the student identified in the attachments hereto as the "Student 1815". Roll call vote. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by S. Ploeger, second by B. Baker, to approve the resolution relating to the expulsion of the student identified in the attachments hereto as the "Student 1816". Roll call vote. Those voted in favor: B. Baker, J. Day, S. Ploeger, T. Quaintance, B. Rensenbrink, A. Struffert, J. Larson. Those voted against: none. Motion carried.

Motion by B. Baker, second by B. Rensenbrink, to adjourn. Motion carried. Meeting adjourned at 8:49 p.m.

Respectfully submitted,



Chairperson



Clerk

June 18, 2018

Date

June 18, 2018

Date